

**For United Way Use**

Batch # \_\_\_\_\_

Date \_\_\_\_\_



## Community Campaign REPORT ENVELOPE

**Please complete items 1 - 8**

<b>1. Name &amp; Address</b> (Please make corrections on label)	<b>2. Payroll statement address</b> (if different than #1)
	Company Contact
	Address
	City, State, ZIP

<b>3. Is this your FINAL campaign report?</b> <input type="checkbox"/> YES <input type="checkbox"/> NO	<b>4. Do you have any Designations?</b> <input type="checkbox"/> YES <input type="checkbox"/> NO
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<b>5. Do you have Leadership Givers?</b> (donors over \$500+) <input type="checkbox"/> YES <input type="checkbox"/> NO	<b>6. Total Number of Employees</b> _____
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**7. Contributions Enclosed Do Not include previously reported pledges.**

Type of contribution	Number of donors	Total Amount Pledged	Payment Enclosed	For United Way Use
<b>A. Payroll deduction</b> (enclose white copy of pledge card)				___ # Leader \$ _____ ___ # Design. \$ _____
<b>B. Cash &amp; checks</b> (enclose white copy)				___ # Leader \$ _____ ___ # Design. \$ _____
<b>C. Direct Billing</b> (enclose white copy)  <i>Please make sure that all information needed for Direct Billing donations has been properly filled out.</i>				___ # Leader \$ _____ ___ # Design. \$ _____
<b>D. Credit Card</b> (enclose white copy)  <i>Please make sure that all information needed for Credit Card donations has been properly filled out.</i>				___ # Leader \$ _____ ___ # Design. \$ _____
<b>E. Automatic Bank Draft</b> (enclose voided check with white copy)  <i>Please make sure that all information needed for Automatic Bank Draft donations has been properly filled out.</i>				___ # Leader \$ _____ ___ # Design. \$ _____
<b>F. Donating Employee Totals</b> (add lines A thru E)				
<b>G. Corporate contributions</b> (enclose original card)				
<b>H. Special Events</b>				
<b>I. Grand Total</b> (add lines F thru H)				

**8.** Report prepared by (please print): Name \_\_\_\_\_

**Great Rivers United Way, 1855 E. Main Street, Onalaska, WI 54650**

***Thank you for your investment!***